



## REGISTRATION FORM

**There is a non-refundable fee of £45 to register.**

### INSTRUCTIONS

We are delighted you would like to register your child for admission to Saint Andrew's Orthodox Church School. To proceed please download our application form, fill it in and email it to us with any required additional documents to [standrewsschoolscotland+admissions@gmail.com](mailto:standrewsschoolscotland+admissions@gmail.com). The form takes around 15 minutes to complete.

When completing the 'PARENT/GUARDIAN DETAILS' section please include the details of both parents (where applicable).

Please fill in a separate 'STUDENT DETAILS' page for each child included in your application.

### ADDITIONAL DOCUMENTS

For each child please attach the following:

- a passport style photograph,
- a copy of the child's birth certificate,
- any previous school reports (please do not send originals as we are not able to return these).

### HELP

If you have any questions, please do not hesitate to contact our Admissions Team – to [standrewsschoolscotland+admissions@gmail.com](mailto:standrewsschoolscotland+admissions@gmail.com) who will be delighted to assist.



## PARENT/GUARDIAN DETAILS

### PARENT/GUARDIAN #1

Relation to child

Title

First Name

Last Name

Occupation

Email Address

Mobile Number

Address

City

Postcode

Country

### PARENT/GUARDIAN #2

Relation to child

Title

First Name

Last Name

Occupation

Email Address

Mobile Number

Address

*Same as Parent #1, otherwise:*

City

Postcode

Country



Please include one copy of this page for every child:

## STUDENT DETAILS

First Name

Middle Name (optional)

Last Name

Gender

Female

Male

Date of birth

## COMMENCEMENT

School Year of Entry

Form Year on Entry

When do you hope to start attending the school

What grade level will the child enter into. Please indicate between primary 1-7

## LANGUAGES

Child's first language(s)

Additional Languages (optional)

## CURRENT SCHOOL OR NURSERY

Name of School or Nursery

Contact Email

Length of Time there

## SUPPORT

Support for Learning Required (optional)

Does your child have any special educational need or learning difficulty?

Does your child currently have an individualised education plan (I.E.P.)?

Yes

No

Do you wish to apply for a bursary?

Yes

No

## MEDICAL CONDITIONS

Is your child allergic to anything (i.e. nuts or Penicillin)?





## BILL PAYER DETAILS

Title  First Name

Last Name

Billing Address

City  Postcode

Country

## REGISTRATION FEE

In order for us to process your application please pay the sum of £45 directly into the school bank account using the following bank details:

**Account Name**  
Saint Andrew's Orthodox Church School

**Account Number**                      **Sort Code**  
67338618-00                                      08-92-99

**IBAN**  
GB84CPBK08929967338618

**BIC**  
CPBKGB22

**Reference**  
As a reference for your payment, please use 'Reg' followed by your surname. Example: 'RegSMITH'.

## DATA PROTECTION

*For the purposes of data protection legislation the School is required to obtain your consent to process your personal data and since pupils are under the age of sixteen (16), your consent to process the Pupil's personal data. The School shall process personal data (i) in order to comply with any court order, request from or referral to an appropriate authority, or legal, regulatory or good practice requirement, and (ii) to perform our obligations under this Registration Form, and where otherwise may reasonably be necessary for the School's purposes.*

*I/we accept and acknowledge that the School has a legitimate interest to process and retain the Applicant's personal data including, but not limited to, (i) protecting the health, safety, and well-being of the Pupil, (ii) on important grounds of public interest and the vital interests of the Pupil, and (iii) in order for the School to deliver educational services to the Pupil.*

## SIGNATURE

Name  Date

Signature